

VOLUNTEER APPLICATION  
Moore Parks and Recreation  
301 S. Howard  
Moore, OK 73160

\*\*\* This form must be completed thoroughly and honestly!

**NEED COPY OF DRIVERS LICENSE WITH APPLICATION!**

Date of Application: \_\_\_\_\_ Sports Association: Moore Youth Baseball Association

Have you filled out this application in the Year 2009? YES/NO What Sport? \_\_\_\_\_

TEAM NAME (Baseball) \_\_\_\_\_

First/Middle/Last Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

(NEED FULL NAME)

Other Names (Maiden, alias, etc.) \_\_\_\_\_ Sex \_\_\_\_\_

Social Security Number \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

Home Address \_\_\_\_\_ Home phone number \_\_\_\_\_  
address street apt. #

Previous Address \_\_\_\_\_ Work phone number \_\_\_\_\_

(If current address is less than 5 years)

\_\_\_\_\_ address street apt. # city state zip

Present Employer \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Date of employment \_\_\_\_\_

City, State \_\_\_\_\_ Position held \_\_\_\_\_

Phone number \_\_\_\_\_

References \_\_\_\_\_

(List 2 non-relatives) name address phone number

\_\_\_\_\_ name address phone number

Position Desired? \_\_\_\_\_

Are you currently NYSCA certified? Yes No Date of Class \_\_\_\_\_

If yes, which sports are you certified? \_\_\_\_\_

**\*\* This question must be answered honestly, take your complete history into consideration. Any discrepancies will be grounds for dismissal.**

Have you ever been convicted of, or pled "guilty" or "no contest" ("nolo contendere") to, any crime (felony or misdemeanor)? (you must circle one) Yes No  
(Note: Answering yes will not necessarily result in disqualification. If yes, explain details.)

\_\_\_\_\_

(Examples include but are not limited to: drugs, alcohol, DUI, assault and battery, any offense involving children, fraud, dishonesty, theft, violence, sex offences, weapons, etc.)

Have you ever had a problem with alcohol or drugs? \_\_\_\_\_

If yes explain details, \_\_\_\_\_

Have you ever been involved with child abuse or neglect? \_\_\_\_\_

If yes, explain details, \_\_\_\_\_

\*\*\*\* I authorize the Moore Parks and Recreation Department to obtain, from any source, any information relevant to this application. I hereby authorize all sources to release such information to the Moore Parks and Recreation Department. I hereby certify that the foregoing statements are true and correct and I agree that any misstatement or omission as to material fact will constitute grounds for unfavorable consideration of my application or dismissal from volunteering with Moore Parks and Recreation Department.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_

Date \_\_\_\_\_ (Turn over and continue)

# Moore Parks and Recreation Background Check

## Policy and Consent/Release Form

(To investigate background information)

**Name of Organization:** Moore Parks and Recreation Department

**Address:** 301 S. Howard  
Moore, OK 73160

This application, **Copy of Driver's License**, and \$9.95 made out to **City of Moore** must be placed in a sealed envelope. Give to your head coach to be turned in with team packets.

**Need Full Name:** \_\_\_\_\_  
(First/Middle/Last Name)

DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

### ***Policy***

- 1) All youth coaches will be required to fill out a volunteer application and sign a waiver for a criminal background check. This information will be kept in a locked file cabinet at the Moore Community Center for a period of one year. At the end of one year this information will be destroyed. Only authorized personnel of the City of Moore will have access to this information.
- 2) Any person convicted of a felony for a crime of violence or moral turpitude or convicted of any two felonies within ten years will not be allowed to coach youth sports at a City of Moore facility.
- 3) A committee will review any person convicted of a felony or any misdemeanor offense on the list below. The committee will decide whether a person should be allowed to coach and whether there should be any stipulations placed on that coach.
  - Crime of violence
  - Crime of moral turpitude
  - Drug or alcohol offenses
- 4) The committee will consider all convictions, (deferred or suspended sentences), as well as the persons criminal history as a whole and the truthfulness of the information provided on the volunteer application.
- 5) The committee will consist of the City of Moore Police Chief (or their designee), the City of Moore Parks and Recreation Manager (or their designee) and the President (or their designee) of the association in which the coach is attempting to join. A vote of two members of this committee is binding.
- 6) Any applicant that has been denied or has had stipulations assessed against them may ask for a hearing before the committee within five days of notification.
- 7) Once a final decision has been made on an individual, the City of Moore will destroy its copy of the criminal background check.

I \_\_\_\_\_ have read the above policy and give consent for the **Moore Parks and Recreation Department to obtain information regarding myself. I authorize this information to be obtained either in writing or via telephone in connection with my application.**

Name (Printed): \_\_\_\_\_

Signature and Date: \_\_\_\_\_